

**Webberville Community Schools Board of Education  
Special Board Committee Meeting Minutes  
January 7, 2025**

The special committee meeting of the Webberville Board of Education was called to order by Vice President Daneille Rhodes in the Spartan Center Community Room on Tuesday, January 7, 2025, at 6:00 PM.

Present: Daneille Rhodes, Heather Musolf, Jennifer Lycos,  
Linda Erwin, Kelly Lott

Absent: None

Administration: Andrew Smith

**Approval of Agenda**

Ms. Lycos moved, Ms. Erwin seconded a motion to approve the agenda of the special Board of Education Committee meeting on Tuesday, January 7, 2025, as presented. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott - Y. Motion passed 5-0.

**Communications and Petitions**

None

**Financial Report – Mr. David Stibich**

- The December financial statements were reviewed with no unusual activity
- The December tax revenues have started to arrive this month
- Larger transactions for the month included payments to Gordon’s Food Service, EduStaff, the marketing quarterly payment, DCA science kits

**Principal’s Report – Ms. Jeannette Kiernan & Mr. Jason Kubiak**

- Elementary staff have been doing PBIS trainings upon return from break, and reviewing behavioral expectations with students
- The kindness campaign is in progress
- The 100<sup>th</sup> day of school will be celebrated on January 22
- Liz Davis’s official last day was January 6
- Reviewed a student discipline situation in the secondary that occurred today
- Students are finalizing any schedule adjustments for second semester

**Superintendent’s Report -Mr. Andrew Smith**

- Water and electric bills have been increasing and maintenance staff are identifying areas in need of maintenance
- Parking area/drive near the library is a traffic bottleneck; Brent Schriener has made recommendations for lane differentiation
- The home economics class will present treats on Monday night
- Mr. Smith is reviewing Spartan Center staffing roles with Candice and Tammy

### **Board Applicant Discussion and Ranking**

Mr. Smith explained that five candidates have expressed interest for the two vacant board seats. It is at the discretion of the board to select two candidates by the end of January or the ISD will be responsible for making the appointments.

The board reviewed the candidates: Carrie Benjamin, Amy Coe, Nikki Harrison, Joshua Rockey and Josh Storey. After discussing their thoughts about the candidates, the board discussed a process and agreed they would rank the candidates. After two rounds of ranking, Mr. Storey was chosen to put on Monday's agenda for a vote. The board did not agree on the second candidate.

### **Future Meetings/Important Dates**

- Organizational & Regular Meeting—Monday, January 13, 2024, at 6:00 PM
- Committee Meeting – TBD
- Regular Meeting - TBD

### **Comments from the Audience**

None

### **Comments from the Board of Education**

Ms. Lycos stated she appreciated the process and discussion on the selection of filling the board vacancies.

### **Adjournment**

Ms. Lycos moved, Ms. Erwin seconded a motion to adjourn the meeting. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott - Y. Motion passed 5-0. The meeting adjourned at 7:25 PM.

Respectfully Submitted,

Heather Musolf  
Webberville Board of Education Secretary