

**Webberville Community Schools Board of Education
Board Committee Meeting Minutes
August 7, 2024**

The committee meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Wednesday, August 7, 2024, at 6:00 PM.

Present: Amy Coe, Daneille Rhodes, Heather Musolf, Sueann Crandall

Absent: Jennifer Lycos, Linda Erwin, Kelly Lott

Administration: Andrew Smith

Approval of Agenda

Ms. Rhodes moved, Ms. Crandall seconded a motion to approve the agenda of the Board of Education Committee meeting for Wednesday, August 7, 2024, as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Musolf – Y; Crandall – Y. Motion passed 4-0.

Communications and Petitions

None.

Financial Report – Mr. David Stibich

- The financial audit went well last week
- Major expenses on the P cards last month included lawn care, chromebooks and baseball supplies
- A new check summary report will be provided every month with board reports
- Large checks this month went to EduStaff for custodians and summer school staffing, transportation, and business services

Principal's Report – Ms. Jeannette Kiernan & Mr. Jason Kubiak

- The elementary is fully staffed; registration went well and the open house is tomorrow
- The secondary master schedule was shared
- Ms. Vogel has agreed to teach during her planning to accommodate math instruction needs
- Discussed new courses and the course description guide which will be presented for action on Monday
- A part time French, part time English teacher has been located
- Reviewed two curriculums (science and special education) that the district would like to purchase

Superintendent's Report -Mr. Andrew Smith

- Bus routes have been reviewed and it has been determined an additional route needs to be added
- The fire alarm box in the elementary will cost considerably less than expected
- Bids open this week for front digital sign
- Elementary lift station project will start soon
- Track project still on hold
- The architect contract will be on Monday's agenda
- Security camera project is still on track
- Additional tree trimming to take place on the grounds
- Pursuing quotes for gutter system and playground curbs at the elementary
- Tracy Bucchanon will be hired to be the athletic department assistant; an AD will not be hired at this time
- A contract will be created for the GSRP and daycare lead position
- A custodian has been hired for the secondary building
- School calendars for 2025-26 and 2026-27 were discussed

Future Meetings/Important Dates

- Regular Meeting - Monday, August 12, 2024, at 6:00 PM
- Committee Meeting – Wednesday, September 11, 2024, at 6:00 PM
- Regular Meeting – Monday, September 16, 2024, at 6:00 PM

Comments from the Audience

None.

Comments from the Board of Education

Ms. Musolf shared information about vandalism in town.

Adjournment

Ms. Rhodes moved, Ms. Crandall seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Rhodes – Y; Musolf – Y; Crandall – Y. Motion passed 4-0. The meeting adjourned at 7:28 PM.

Respectfully Submitted,

Heather Musolf
Webberville Board of Education Secretary