

**Webberville Community Schools Board of Education
Board Committee Meeting Minutes
September 11, 2024**

The committee meeting of the Webberville Board of Education was called to order by Vice President Daneille Rhodes in the Spartan Center Community Room on Wednesday, September 11, 2024, at 6:00 PM.

Present: Daneille Rhodes, Heather Musolf, Jennifer Lycos, Linda Erwin, Kelly Lott

Absent: Amy Coe, Sueann Crandall

Administration: Andrew Smith (arrived 6:01 PM)

Approval of Agenda

Ms. Lycos moved, Ms. Erwin seconded a motion to approve the agenda of the Board of Education Committee meeting on Wednesday, September 11, 2024, as presented. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y. Motion passed 5-0.

Communications and Petitions

None

Financial Report – Mr. David Stibich

- Maner Costerisan will present the annual audit report at the October board meeting
- The August financial statements were reviewed with no unusual activity, but with higher expenditures due to business services invoices and instructional supplies for the school year
- There were no sinking fund expenditures last month

Principal's Report – Ms. Jeannette Kiernan & Mr. Jason Kubiak

- Elementary enrollment numbers were shared
- English learning students have moved into the district; admins and classroom teachers have met with a consultant from the ISD to develop instructional plans
- The elementary has implemented a kindness campaign
- Title 1 student groups are meeting in the elementary
- Grade level meetings have occurred in the secondary
- Middle school staff are working well together and focusing on PBIS methods with grade 6
- The name for homeroom has been changed to Spartan Time and has a slightly altered description so an action item will be on Monday's agenda
- Special education support is fully staffed at the secondary
- Secondary office staffing was reviewed

Superintendent's Report -Mr. Andrew Smith

- A contract for Heather Derian will be presented for approval on Monday
- Middle school basketball and middle school softball coach positions have been posted
- Action items for parking lot drainage excavation, asphalt spray patching, and gutters were reviewed
- Camera project supported by grant funds is on track and will be completed near the end of the month
- There is a plan to purchase additional emergency radios
- An issue with the drain trap in the kitchen will require repairs
- Working on quotes for playground curbs, parking lot light replacement, stump grinding and additional roofing repairs

Future Meetings/Important Dates

- Regular Meeting - Monday, September 16, 2024, at 6:00 PM
- Committee Meeting – Wednesday, October 9, 2024, at 6:00 PM
- Regular Meeting – Monday, October 14, 2024, at 6:00 PM

Comments from the Audience

None

Comments from the Board of Education

None

Adjournment

Ms. Lycos moved, Ms. Erwin seconded a motion to adjourn the meeting. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y. Motion passed 5-0. The meeting adjourned at 6:53 PM.

Respectfully Submitted,

Heather Musolf

Webberville Board of Education Secretary