

**Webberville Community Schools Board of Education
Board Committee Meeting Minutes
July 17, 2024**

The committee meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Wednesday, June 19, 2024, at 6:00 PM.

Present: Amy Coe, Daneille Rhodes (arrived 6:03 PM), Heather Musolf, Jennifer Lycos (arrived 6:01 PM), Linda Erwin, Kelly Lott, Sueann Crandall

Absent: None

Administration: Andrew Smith

Approval of Agenda

Ms. Erwin moved, Ms. Lott seconded a motion to approve the agenda of the Board of Education Committee meeting for Wednesday, July 17, 2024, as presented. Roll Call Vote: Coe – Y; Musolf – Y; Erwin – Y; Lott – Y; Crandall – Y. Motion passed 5-0.

Communications and Petitions

None.

Financial Report – Mr. David Stibich

- June was the end of the fiscal year and expenses were down for the month
- Dean transportation still working on end of year transportation costs
- EduStaff payments were slightly higher due to end of year payments for coaches and schedule B contracts
- ESSER funds end on 9/30 and all funds have been allocated
- Board to take action on tax levies for Ingham and Livingston counties on Monday, as well as the school loan revolving fund annual loan/repayment activity application
- Ms. Erwin asked if the board could receive a monthly review of sinking fund activity

Principal's Report – Ms. Jeannette Kiernan & Mr. Jason Kubiak

- GSRP teacher candidate to be on Monday's agenda for board action
- Applicants are being interviewed to fill paraprofessional staffing needs
- Elementary registration is July 31 and August 1
- Handbook for review and approval at Monday's meeting
- Basketball camp served 74 students
- Circumstances surrounding the recent vandalism on the property were discussed
- Information on many of the open positions and interviews was shared
- Currently the last week of summer school

- New courses, course catalog and secondary handbook to be approved in the upcoming meetings

Superintendent's Report -Mr. Andrew Smith

- Building and grounds projects were reviewed
- Elementary fire alarm system needs repair that could cost upwards of \$100,000 to fix and lift station in elementary needs to be completely overhauled; will need to place track repair on hold until we have more detail on the costs
- Discussed tree removal and trimming on grounds
- Playground to receive new mulch
- Elementary window wells in old section of elementary building need repair
- Anticipating three transportation routes this fall
- Admin staff to attend training on the Title IX changes
- Reviewed the custodial plan
- Discussed calendars and professional development as instructional time

Future Meetings/Important Dates

- Regular Meeting - Monday, July 22, 2024, at 6:00 PM
- Committee Meeting – Wednesday, August 7, 2024, at 6:00 PM
- Regular Meeting – Monday, August 12, 2024, at 6:00 PM

Comments from the Audience

None.

Comments from the Board of Education

Ms. Musolf shared thoughts about the purchases of food for various activities.

Adjournment

Ms. Rhodes moved, Ms. Lycos seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Crandall – Y. Motion passed 7-0. The meeting adjourned at 8:17 PM.

Respectfully Submitted,

Heather Musolf
Webberville Board of Education Secretary