

**Webberville Community Schools Board of Education
Board Committee Meeting Minutes
December 11, 2024**

The committee meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Wednesday, December 11, 2024, at 8:03 PM.

Present: Amy Coe, Daneille Rhodes, Heather Musolf, Jennifer Lycos, Linda Erwin

Absent: Kelly Lott, Sueann Crandall

Administration: Andrew Smith

Approval of Agenda

Ms. Rhodes moved, Ms. Lycos seconded a motion to approve the agenda of the Board of Education Committee meeting on Wednesday, December 11, 2024, as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Communications and Petitions

None

Financial Report – Mr. David Stibich

- The November financial statements were reviewed with no unusual activity
- Payroll timeline will be adjusted for the holiday break
- Larger transactions for the month included payments to Dean Transportation, Capital Graphics, Gordon's Food Service, Knight Watch and EduStaff

Principal's Report – Ms. Jeannette Kiernan & Mr. Jason Kubiak

- The December elementary assembly will be a song assembly
- Teacher leaders are prepping for the January return to focus on PBIS and routines with students
- Classrooms are decorating hallway posters for a kindness campaign
- The occupational therapist, who is currently on a Tuesday thru Thursday schedule, will utilize Mondays to visit preschool and kindergarten classrooms
- One Book One School is scheduled in April
- A medical emergency occurred during a recent field trip to Wilson Talent Center; student was transported to the hospital but is ok
- A vape detector will be installed for a trial period; if successful it will be purchased
- The timeline for the current Title IX investigation was reviewed
- Student discipline 2023-1 has requested reinstatement and an action item will be presented at Monday's meeting

Superintendent's Report -Mr. Andrew Smith

- Winter weather protocols for school closures were reviewed
- The basketball program is off to a good start for the season
- Discussed potential MSAC membership
- There is no update on the HSA discussion with the union
- Ms. Davis is retiring
- Two quality candidates were selected from the applicants for the office manager posting and both will start on 12/16
- Unallocated funds from at-risk money remain and it has been suggested they be used to compensate behavioral staff
- Discussed the early approval of extension of the July 1 contracts
- A salary schedule will be presented for approval to assist staff who may be affected by the ORS court cases
- Reviewed options for the process to appoint individuals to the open board seats
- The owner of the bank would like to offer the use of the building to the school at no charge
- Discussed the bottle neck of traffic in the parking lot near the library

Future Meetings/Important Dates

- Regular Meeting - Monday, December 16, 2024, at 6:00 PM
- Committee Meeting – Wednesday, January 8, 2024, at 6:00 PM
- Organizational & Regular Meeting–Monday, January 13, 2024, at 6:00 PM

Comments from the Audience

None

Comments from the Board of Education

Members inquired about Student 2023-1, an electric bus grant, cleaning the SC gym bleachers, and provided feedback about the half day schedule.

Adjournment

Ms. Rhodes moved, Ms. Lycos seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y. Motion passed 5-0. The meeting adjourned at 10:03 PM.

Respectfully Submitted,

Heather Musolf
Webberville Board of Education Secretary