

**Webberville Community Schools Board of Education
Board Committee Meeting Minutes
October 9, 2024**

The committee meeting of the Webberville Board of Education was called to order by Vice President Daneille Rhodes in the Spartan Center Community Room on Wednesday, October 9, 2024, at 6:03 PM.

Present: Daneille Rhodes, Heather Musolf, Jennifer Lycos,
Linda Erwin, Kelly Lott, Sueann Crandall

Absent: Amy Coe

Administration: Andrew Smith

Approval of Agenda

Ms. Lycos moved, Ms. Erwin seconded a motion to approve the agenda of the Board of Education Committee meeting on Wednesday, October 9, 2024, as presented. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Crandall - Y. Motion passed 6-0.

Communications and Petitions

None

Annual Financial Audit – Maner Costerisan

Gabe Seng from Maner Costerisan presented the results of the annual financial audit. The auditors reported an unmodified opinion. Mr. Seng reviewed revenues and expenditures, and shared the governance and management letters.

Financial Report – Mr. David Stibich

- The September financial statements were reviewed with no unusual activity
- Revenues were low in September
- Camera installation near completion in September with payment in October

Principal’s Report – Ms. Jeannette Kiernan & Mr. Jason Kubiak

- Elementary teachers continue to reach 100% contact for conferences
- Students participated in fire safety week
- Awards assemblies are being reinstated
- Students are being taught the school song
- The annual Veterans Day Ceremony will be on 11/11
- Secondary P/T conferences had good turnout
- More students have enrolled since count day
- Homecoming is this week
- PSAT testing to start soon
- Middle school science teacher candidate to be presented for approval on Monday
- Still in need of a secondary special education teacher

Superintendent's Report -Mr. Andrew Smith

- Some spray patching left to complete the parking lots
- Katie Petty is contracted to work on the Emergency Operations Plan
- Digital front sign on agenda for approval; will receive designs for top portion to make selection. Project may need some electrical work
- Repaired elementary fire panel has been returned
- Camera project near completion
- The one-time grant funds have boosted the fund equity but there is not guaranteed funds for the future
- Jacob Renfer will be middle school wrestling coach
- The floor in the high school bathrooms is bubbling up and necessary repairs must be made
- Could potentially use sinking funds for digital sign
- Front gate volunteers needed for homecoming game

Future Meetings/Important Dates

- Regular Meeting - Monday, October 14, 2024, at 6:00 PM
- Committee Meeting – Wednesday, November 13, 2024, at 6:00 PM
- Regular Meeting – Monday, November 18, 2024, at 6:00 PM

Comments from the Audience

None

Comments from the Board of Education

Ms. Musolf stated she would not be in attendance on Monday. She inquired about the athletic situation from last month.

Adjournment

Ms. Lycos moved, Ms. Erwin seconded a motion to adjourn the meeting. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Crandall - Y. Motion passed 6-0. The meeting adjourned at 6:49 PM.

Respectfully Submitted,

Heather Musolf
Webberville Board of Education Secretary